



Grosse Pointe Board of Education
Minutes of the Regular Meeting of November 28, 2011
Wicking Library, South High School
11 Grosse Pointe Blvd., Grosse Pointe Farms, MI 48236

MEETING MINUTES	President Steininger called the meeting to order at 8:00 p.m.
CALL TO ORDER	<p>The Pledge of Allegiance was led by Trustee Minturn.</p> <p>Board members present: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh</p> <p>Also Present: Superintendent Klein; Assistant Superintendents Beels, Fenton and Harwood; and Executive Director Warras</p>
PUBLIC COMMENTS ON REGULAR ACTION ITEMS	No one came forward to speak at this time.
AGENDA ACTION ITEM FOR NOVEMBER 28, 2011	<p>Approval of Resolution to Honor Distinguished Employees</p> <p>During the 2008-09 school year, The Grosse Pointe Board of Education established the Distinguished Employee Service Awards Program to recognize distinguished service by employees in various programs and activities sponsored by the public schools. Board-level recognition is intended to reward those employees who have initiated a new program, service, or activity and/or who have served the district above and beyond their daily employee responsibilities.</p> <p>The district received nominations from staff and community members for employees for service to the school district. Mrs. Gafa and Mrs. Pangborn then reviewed the nominations and determined which employees would be recognized at the Board's November 28th meeting.</p> <p>Attached is the resolution, approved annually, authorizing the recognition of district staff selected as distinguished employees for 2011-12.</p> <p>The following employees were recognized for their service to the district: Jonathan Byrne; Cheryl Gawel; Tudi Harwood; Helen Landuyt; Stefani Makowski; Cynthia Manetta; Deborah Raab; Alma Reygaert; Michael Spears; and Janet Truance.</p> <p>It was Moved by: Trustee Gafa Supported by: Trustee Dindoffer</p> <p>THAT the Board approve the Resolution to Honor Distinguished Employees.</p> <p>Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh Nays: None Motion carried by a 7 – 0 vote.</p>
SUPERINTENDENT'S REPORT	<p>A. Partnerships</p> <p>Dr. Klein then shared information about two new partnerships in which the school district is involved. The district is working with Beaumont Hospital and the three middle schools to create opportunities for students to participate in "Project Healthy Schools" in which the students study establishing wiser eating choices.</p>

The second partnership involves a relationship with a sister school China. Ms. Beels recently met with a principal in China and as a result, students from both countries will have an opportunity to visit their sister school.

B. Many thanks to...

Dr. Klein thanked the Michigan Communities for Local Control Steering group for sponsoring a community forum with a group from Kent County on November 14th regarding state legislation, particularly schools of choice.

C. Upcoming Events

She thanked the South Mother's Club for their sponsorship of the Holiday Walk on December 4. Headed by South's Mother's Club President, Alison Baker, the event begins in Cleminson Hall and tickets may be purchased on-line.

The district's Annual Holiday Tea will be held on Wednesday, December 7 at 1:00 p.m. in the North Performing Arts Center with performances by both North and South choirs.

D. Recognitions

South High School Student Newspaper

Tower advisor, Jeff Nardone, was recognized for earning the National Scholastic Press Association's highest honor for his contributions to high school journalism.

Advanced Placement Scholars

With the assistance of President Steininger, South High School Principal Matt Outlaw, Assistant Principal Jeremy Hawkins and North Assistant Principal Kate Murray, Dr. Klein recognized those students being honored for their exemplary performance, earning scores high enough to garner college credit from their AP tests. Those in attendance who were recognized as *Advanced Placement Scholars from South*: Kaitlyn Auty; Clare Brennan, Alexis DeBrunner; Nathaniel Erickson; John Fordon; Katherine Halso; Caroline Hartman; Caroline Hartman; Anna Kucharski; Stuart McKay; Edward Millison; Caitlin Moore; Natalie Murphy; Ryan Newa; Patrick Rennell; Jack Schulte; Jill Schumann; Margaret Stafford; Abigail Stapleton; Harriet Steinke; Carolyn Sullivan; and Johnathan Sullivan.

Advanced Placement Scholars with Honor: Jessica Aboukasm; Edward Berkowski; Adam Bolton; Megan Brooks; Conor Buckley; Meredith Bury; Elizabeth Fry; Daniel Garberding; David Harris; Luke Hessburg; Charlotte Koelsch; Colleen Martin; Benjamin Moss; Emma Ottenhoff; Abby Reimer; Nicholas Robinson; Magdalen Teodecki; Lewis Thomas; Nathan Troscinski; and Frank Welscher, III.

Advanced Placement Scholars with Distinction: Matthew Barnes; Rebecca Brewster; Somers Brush; Joshua Davey; Alexander Gamero; Paige Hackenberger; Brian Hall; Hannah Muller; Henry Muller; Andrew Safran; Charles Sorge; Maja Stamenkovska; and Christina Swanson.

North Advanced Placement Scholars were announced and will receive their awards at the December 19th Board meeting.

	<p>Recognition of South Girls Cross Country Team State Championship</p> <p>South's girls cross country team was celebrated for winning the state championship and Coach Zaranek for being named Michigan's Division I cross country Coach of the Year. The following students are part of that team: Ersula Farrow; Nicole Keller; Haley Meier; Hannah Meier; Kelsie Schwartz; Megan Sklarski; and Carolyn Sullivan. Their coaches are Leo Lamberti, Shawn McNamara; Tereza Schaible; and Steve Zaranek.</p> <p>Fourth Annual Awards for Distinguished Employee Service</p> <p>Dr. Klein noted that the following district employees were to be honored for the Board's Fourth Annual Distinguished Employee Recognition: Jonathan Byrne; Cheryl Gawel; Tudi Harwood; Helen Landuyt; Stefani Makowski; Cynthia Manetta; Deborah Raab; Alma Reygaert; Michael Spears; and Janet Truance. Mr. Steininger, Mrs. Gafa and Mrs. Pangborn, along with those nominating the staff members, congratulated each staff member and presented them with a gift to honor their service to our students.</p> <p>Brief Reception to Honor Distinguished Employees</p> <p>F. November 8, 2011 Election Results</p> <p>Dr. Klein announced official election results for the Board of Education: Mrs. Lois Valente and Mr. Daniel Roeske will take the oath of office and formally join the Board in January, 2012.</p> <p>G. District Independent Financial Audit and Federal Grant Report</p> <p>Auditors from Plante Moran, Laura Claeys and David Kristick, were in attendance to present their firm's findings from the district's independent financial audit. Mr. Fenton noted that Plante Moran is the new firm the Board had selected for the district's 2010-11 audit. He thanked Isha Smith, Business Director, and the Business Office staff for their work on this year's audit.</p> <p>Ms. Laura Clays noted that the Board had received a copy of the 2011 audit report from Plante Moran. A graph packet with financial highlights was also distributed and is the topic for the presentation. Based on review of the district's procedures, internal controls and attested transactions tested, Plante Moran auditors rendered an unqualified or clean opinion. This is the highest form of assurance received from an outside auditing firm that tell the reader the auditors are unaware of any significant changes that need to be made to the financial report according to acceptable accounting principles. Federal programs were also audited. The financial report was further discussed by Board Treasurer, Brendan Walsh, addressing questions and concerns.</p> <p>Treasurer Walsh then shared financial projections based on the 2011-12 financial state of the district and the effect of employee contracts based on that information. He included: revenue and expenses; revenue and expenses per pupil; compensation by employee group as a percentage of total General Fund expenditure; employee to student enrollment ratios; total compensation per employee; and revenue and retirement rate scenarios and effects.</p>
<p>AGENDA ACTION ITEMS FOR OCTOBER 24, 2011</p>	<p>A. Approval of Human Resources Report for November, 2011</p> <p>The Human Resources Report contained the appointments of one instructional position, two plant positions, and five classroom assistant positions; and the resignation of one plant employee. All appointments are replacements or otherwise within the 2011-12 budget allocations unless noted.</p>

It was Moved by: Trustee Walsh
Supported by: Trustee Jakubiec

THAT the Board approve the Human Resources Report as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

B. Approval of the Work Session and Regular Meeting Minutes of October 24, 2011

The Board was asked to approve the minutes of the Work Session and Regular Meeting of October 24, 2011 as presented.

It was Moved by: Trustee Walsh

Supported by: Trustee Pangborn

THAT the Board approve the minutes of the Work Session and Regular Meeting of October 24, 2011 as presented.

Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh

Nays: None

Motion carried by a 7 – 0 vote.

C. Approval of the G. A. A. A. #1

Mr. Fenton noted the changes made to the G.A.A.A. #1 as presented including possible changes in revenue and expenditures that could be made in the coming year:

- Adjustment in tax levies per the adoption of the levy this past September
- Increase in the State Aid per pupil to reflect a slight increase in the blended enrollment per the official count day.
- Adjustments in beginning Fund Equity for all funds based on the completed audit.
- Adjustments in revenue and expenditures for General Fund to reflect the updated November Budget Model Utility (BMU). This includes additional staffing for teachers, classroom assistants and clerical staff previously cut in June, 2011.
- Transfer of all Athletic Revenue and Expenditures from the School Service Fund to the General Fund per the State mandated guidelines.
- Designation of Fund Equity balances in accordance with new GASB guidelines.

The combined projected total fund equity for June 30, 2012 for the General Fund and School Service Fund is \$8,007,379.

Mr. Fenton added that he anticipates bringing another GAAA to the Board in January when the following General Fund Revenue and Expenditures programs are moved to the School Service Fund:

- Kid's Club
- Camp O'Fun
- Community Swimming
- Pre-School
- Safety Town

It was Moved by: Trustee Walsh

Supported by: Trustee Minturn

THAT the Board approve the G.A.A.A. #1 as presented.

	<p>Ayes: Trustees Dindoffer, Gafa, Jakubiec, Minturn, Pangborn, Steininger and Walsh Nays: None Motion carried by a 7 – 0 vote.</p>
ACTION ITEMS FOR DECEMBER 19, 2011	<p>A. Approval of Human Resources Report for December, 2011</p> <p>This information will be available to the Board prior to the December, 2011 meeting.</p> <p>B. Approval of Minutes for November, 2011</p> <p>Minutes of the November 28, 2011 Work Session and Regular Meeting will be available prior to the next regular meeting.</p> <p>C. Approval of Policies</p> <p>Twice a year, as part of its service agreement with the district, NEOLA provides a comprehensive list of recommended modifications to Board policy, bylaws and administrative guidelines. These modifications reflect the current status of relevant court decisions, changes to state and/or federal law and sometimes the recommendations made by subscribing districts to address issues not currently covered by NEOLA.</p> <p>The Policy Committee has reviewed the most recent set of NEOLA recommendations and is forwarding its findings and recommendations to the entire Board for action. In addition, the committee has addressed issues specific to the district.</p> <p>Following is a list of the policies and bylaw recommended for Board approval with a brief description of the change.</p> <ol style="list-style-type: none"> 1. Bylaw 0167.1, Voting This revision reflects the impact of an abstention on the outcome of a board vote. While not required, the Policy Committee is recommending its adoption. 2. Policy 1241, Non-Reemployment of the Superintendent This revision reflects the time parameter specified in statute for non-reemployment of the superintendent. 3. Policy 1421, School Administrator Evaluation (New) Annual school administration evaluation is now a requirement and this revision reflects the requirements of current law. 4. Policy 2341, Field and Other District-Sponsored Trips This revision allows approval of field and other district-sponsored trips to Canada under normal conditions, when no travel alert has been issued by the federal government, without additional approval of the Board. 5. Policy 8540, Vending Machines Language has been added to meet the requirements of federal legislation (Health and Hunger-Free Kids Act). <p>D. Approval of New Course: Strategies for Reading and Writing</p> <p>The Board previewed a course entitled “Strategies for Reading and Writing”. This course is designed to help students entering freshman year with a two-year deficit in reading and writing</p>

	competence. The pilot course will be available to students at both schools pending board approval.
INFORMATION AND DISCUSSION	<p>A. Board Meeting Calendar for 2012</p> <p>Per Board Bylaw 0154, the Board of Education approves their meeting calendar for the following year at their annual organizational meeting in January. The proposed meeting schedule for the 2012 calendar year for regular meetings of the Board of Education will be provided to the Board for review and discussion.</p> <p>With this pattern, board meetings from January through June, 2012 would be held in the Library at Grosse Pointe South High School, 11 Grosse Pointe Boulevard. Meetings would then move to the North High School Library, 707 Vernier, Grosse Pointe Woods, as of July, 2012 through December, 2012.</p> <p>The Board was asked to review the proposed Calendar of Board Meetings for 2012 so that they may advise the administration of any changes in dates or locations they wish to make. A Board vote for approval would be scheduled in January, 2012 as Board policy directs.</p> <p>B. Monthly Financial Report</p> <p>Mr. Fenton noted that the financial report provided reflects the actual budget numbers. The encumbrances are where he thought they would be at this time and match the Budget Model Utility as well as reflect the changes in the G.A.A.A. #1.</p> <p>C. Health Care Report</p> <p>Mr. Harwood noted that two reports were distributed to Board members. He said that health care calculations are below projection. Next month's report will show the employee contributions that began to occur in September, 2011 averaging a little over 10%. Medical and prescription expenses are down from last year.</p> <p>D. High School Program of Studies</p> <p>The current edition of the <i>2012 – 2013 High School Program of Studies</i> was provided to the Board of Education. Revisions to the document are made annually as new curriculum is developed and implemented. No substantial changes have been made to the High School Program of Studies. A few minor changes include: moving <i>Theory of Learning</i> from an Interdepartmental Course to a pilot course in the English department. <i>Living on Your Own II</i> is now available for students as a Math related .5 credit, if taken in their senior year of high school.</p> <p>The <i>2012-2013 High School Program of Studies</i> will be available on the district website under <i>High School-curriculum</i> at http://www.gpschools.org/.</p> <p>Per Board request, Ms. Beels provided a document highlighting all content changes from last year.</p> <p>E. Declaration of Interest in Board Officer Positions at the December Meeting</p> <p>Board members will have an opportunity to declare which officer position they would be interested in holding for the 2012 calendar year at the end of the December meeting. New</p>

	Board officers will be voted on at the January, 2012 regular board meeting.
FUTURE MEETINGS	President Steininger announced there will be a Regular Meeting of the Board at 8 p.m. on Monday, December 19, 2011 in the South Wicking Library.
PUBLIC COMMENTS ON NON-ACTION ITEMS	George McMullen, Grosse Pointe Woods, spoke regarding the forum on the Grosse Pointe Library millage on Wednesday, December 7, 2011 from 7 – 8 p.m. at the Grosse Pointe War Memorial.
OTHER COMMENTS FROM BOARD AND SUPERINTENDENT	<p>Trustee Minturn said that this would be his final meeting as a Board Trustee as he would be unavailable to attend the last meeting of the year in December. He added that it was a bittersweet moment and that he appreciated his time on the Board. Mr. Minturn thanked teachers, community members and fellow Board members, especially Mr. Walsh.</p> <p>Trustee Gafa congratulated the student scholars, South girls cross country team, Distinguished Employees, Lois Valente, Dan Roeske and Mr. Minturn for the dedication and service all have provided to the district.</p> <p>Trustee Jakubiec also thanked Mr. Minturn for his service to the community and Board.</p> <p>Trustee Pangborn thanked everyone that attended this evening. She also thanked Mr. Minturn for his years of service and especially for the ‘dent’ he made in the history of the school district budget. She welcomed Lois Valente and Dan Roeske to the Board. Mr. Pangborn thanked all of the volunteers who work in school buildings every day.</p> <p>Trustee Walsh congratulated all who were recognized this evening. He also thanked Chris Fenton, Tom Harwood and Isha Smith for the last six weeks with the financial reports. He thanked Mr. Minturn for his gift to the community. He commented that Mr. Minturn taught the district how to approach the financial challenges of the district, a remarkable feat.</p> <p>Trustee Dindoffer congratulated those recognized: the scholars; athletes; employees; Chris Fenton and Isha Smith for an excellent audit report; and Lois Valente and Dan Roeske for becoming fellow Board members. She looks forward to working with them. Mrs. Dindoffer reminded the community about the Holiday Tea on December 7 at 1 p.m. at the North PAC and the reception on December 19th at 5:30 p.m. in Cleminson Hall for the public to honor Dr. Klein.</p> <p>Dr. Klein thanked Alicia Carlisle for her work with SERVE; Mrs. Dindoffer and Mrs. Pangborn for their policy work; Mrs. Gafa and Mrs. Panbgorn for their work on the Distinguished Employee Committee; and Fred Minturn for all that she has learned from him and his dedication to the district.</p> <p>President Steininger commended the Girl’s Cross Country Team. He thanked the academic scholars, Distinguished Employees, and school choirs who are preparing the various holiday concerts. He reiterated the information on the Holiday Tea on December 7 at 1 p.m. and the Reception for Dr. Klein on December 19th at 5:30 p.m.</p>
ADJOURNMENT	There being no further business, President Steininger adjourned the meeting at 10:50 p.m.

Board Secretary